

## Rental Guide

Whether you envision an unforgettable corporate holiday party, elegant gala, unique meeting, inspiring retreat or intimate family celebration, the Aldo Leopold Nature Center has the ideal venue for your indoor or outdoor event.

With two locations, in Black Earth and Monona, to choose from, the Aldo Leopold Nature Center's professional staff will customize a rental package for a unique and scenic rental to meet your needs and wow your guests!

Best of all, your rental supports critical educational programs at the Aldo Leopold Nature Center which "teach the student to see the land, to understand what he sees, and enjoy what he understands" in the spirit of Aldo Leopold.

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### **For more information or to book an event, contact:**

**Event and Rental Coordinator  
Aldo Leopold Nature Center**

330 Femrite Drive  
Monona, WI 53716

**(608) 216-9376**

**[rentals@naturenet.com](mailto:rentals@naturenet.com)**





# Monona Facilities

330 Femrite Drive • Monona, WI 53716

## Unique and special amenities and services available include:



- Naturalist-led programs both indoor and outdoors. Options include hikes, snowshoeing, bonfires, classes and crafts.
- Tours of the Children's Shack, our replica of the original iconic Leopold Shack where Aldo Leopold wrote *A Sand County Almanac*.
- Custom set up and use of high-definition projector and high quality audio system in the Orientation Theater to screen videos.
- Use of the interactive exhibits which include:

### Science On a Sphere

A fascinating six-foot diameter sphere which displays high-definition images of planets, stars, energy use around the world and more!

### Global Facts and Our Future

A powerful interactive exhibit created by the National Academy of Sciences explaining peer-reviewed scientific facts about our changing planet.

### Renewable Energy Center

A dynamic digital program that allows visitors to learn about available alternative and efficient energy technology.

### Nina Leopold Bradley Family Phenology Center

A combination interactive exhibit and phenology program that tells the story of the Leopold Family and their legacy.

### Climate Cast brought to you by WKOW- TV 27

A green-screen studio where visitors can give an on-camera weather or climate forecast.

### Storms 360 Immersion Theater

A high-definition immersion experience that takes visitors through weather and climate systems with special lighting and wind effects.



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## CLASSROOMS

Capacity: 160

The Classroom area is a unique and customizable space. It can accommodate large groups or be partitioned to provide more intimate gathering spaces. Please note, we do not have chairs available, and if desired, chairs need to be rented from a vendor of your choice. Classroom rentals include the use of two 8ft long wooden tables.

DAYTIME (SATURDAY OR SUNDAY)	
Half Day (4 hours)	\$375
Full Day (8 hours)	\$800
EVENINGS (STARTING AT 5PM)	
Monday - Thursday (4 hours, available until 11pm)	\$350
Friday, Saturday or Sunday (4 hours, available until midnight)	\$550



## LOBBY

Capacity: 75

The Lobby, framed by beautifully repurposed timber from local barns, provides a grand multi-purpose space for large gatherings, cocktail parties and galas. The Lobby features a majestic wood-burning stove, interactive nature exhibits, an elegant antler chandelier and two doors which open onto the back deck overlooking the scenic Nature Center grounds.

EVENINGS (STARTING AT 5PM)	
Monday - Thursday (4 hours, available until 11pm)	\$325
Friday, Saturday or Sunday (4 hours, available until midnight)	\$600



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## ORIENTATION THEATER

Capacity: 75

The Orientation Theater provides a versatile space for small performances and presentations. The room features carpeted graduated seating, large picture windows overlooking the prairie, a retractable high-definition projection system and in-house audio equipment.

DAYTIME (MONDAY - FRIDAY)	
Half Day (4 hours)	\$225
Full Day (8 hours)	\$500
DAYTIME (SATURDAY OR SUNDAY)	
Half Day (4 hours)	\$275
Full Day (8 hours)	\$550
EVENINGS (STARTING AT 5PM)	
Monday - Thursday (4 hours, available until 11pm)	\$325
Friday, Saturday or Sunday (4 hours, available until midnight)	\$550



## CONFERENCE ROOM

Capacity: 25

The Conference Room provides a unique space for your small group, gathering or meeting, surrounded by breathtaking views of the prairie through large picture windows. The Conference Room also features two doors which open onto the back deck overlooking the scenic Nature Center's prairie and grounds.

DAYTIME (MONDAY - FRIDAY)	
Half Day (4 hours)	\$175
Full Day (8 hours)	\$325
DAYTIME (SATURDAY OR SUNDAY)	
Half Day (4 hours)	\$250
Full Day (8 hours)	\$500
EVENINGS (STARTING AT 5PM)	
Monday - Thursday (4 hours, available until 11pm)	\$300
Friday, Saturday or Sunday (4 hours, available until midnight)	\$500

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## MAIN FLOOR

**Capacity: 200+**

(including indoor and outdoor space)

Are you planning a large event? If so, this is the ideal option for you! This inclusive rental package includes exclusive use of the entire building and grounds including the Lobby, Conference Room, Orientation Theater, Decks, Catering Kitchen, Grand Lawn and Classrooms.

DAYTIME (SATURDAY OR SUNDAY AFTER 3PM)	
Half Day (4 hours)	\$600
Full Day (3pm until Midnight)	\$1,125
EVENINGS (STARTING AT 5PM)	
Monday - Thursday (4 hours, available until 11pm)	\$775
Friday, Saturday or Sunday (4 hours, available until midnight)	\$950



## THE GRAND LAWN

**Capacity: 200+**

The Grand Lawn of the Aldo Leopold Nature Center provides a one of a kind experience for your guests as they enjoy native flora and fauna and the beauty of the lush prairie, woodlands and wetlands. The Grand Lawn is perfect for outdoor wedding ceremonies, educational events and gatherings of all sizes.

Tents, up to 30 x 60', are allowed on the Grand Lawn. Larger tents may be allowed with staff permission.

DAYTIME (SATURDAY OR SUNDAY)	
Half Day (4 hours)	\$500
Full Day (10 hours, including set up and clean up)	\$775
EVENINGS (STARTING AT 5PM)	
Monday - Thursday (4 hours, available until 11pm)	\$450
Friday, Saturday or Sunday (4 hours, available until midnight)	\$650



# Monona Facilities

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## MONONA CAMPUS RENTAL GUIDELINES

Non-profits receive a 15% discount.

Reservations, a signed contract and a 50% deposit are required for all rentals. Reservations are not confirmed until this is received.

Rentals are available Monday - Thursday until 11:00pm and Friday - Sunday until Midnight. Event setup may begin as early as 8 am on weekdays and in select parts of the building at noon on weekends.

All events must conclude in time to be cleaned up and out of the space by the end of the rental time. Renters are responsible for leaving the space in the condition it was upon arrival.

Convenient parking is available in the ALNC main parking lot and bus parking lot.

An ALNC staff member will be onsite during any rental (available by walkie-talkie contact in ALNC office).

Our approved caterers are:

- Blue Plate Catering\*
- Bluephies Catering\*
- Roman Candle Catering
- Fresh Madison Market Catering
- Bunky's Catering
- Hyvee Catering

Alcoholic beverage service must be arranged through one of the caterers indicated with a \* above.

**Please note:** Our licensing does not allow for a cash bar. A 12% facility fee payable to the caterer will be included with all catering fees.

## AVAILABLE AMENITIES & EQUIPMENT

COMPLIMENTARY EQUIPMENT	
Wireless Internet	FREE
Microphone and Stand	FREE
Floor Podium	FREE
6ft Folding Tables (22 Available)	FREE
ADDITIONAL EQUIPMENT & AMENITIES	
Use of Deck	\$50
Personal Tours & Exhibits	\$100
Docents (2) for Kids Climate Cast brought to you by WKOW-TV 27	\$100
Use of Lobby Display (For Digital Photobook)	\$20
Naturalist Program	\$50

# Black Earth Facilities

10648 Sutcliffe Road • Black Earth, WI 53515

## LEOPOLD LODGE

Capacity: 30

The Leopold Lodge is a three-story log cabin with a wraparound porch, meeting space and sleeping quarters. Featuring a two-story stone fireplace and rustic furnishings, it is the ideal spot for family reunions, retreats, meetings and family getaways.



### First Floor (sleeps 4-7; 2 private rooms)

Mud room, living room with two queen pull out sofas and a fireplace, dining area, full kitchen (stove, oven, microwave, pots/pans/cups/utensils, etc.), full bath with bathtub/shower, library with a twin pull out sofa, office with a queen size futon, laundry area with washer/dryer and a wraparound porch overlooking a vista with picnic tables

### Second Floor (sleeps 2-5; 1 private room)

Master bedroom (one queen bed, one twin bed and a pull out queen sleeper sofa, private small porch), Master bath (shower, Jacuzzi tub)

### Basement (sleeps 8-12)

5 sets of twin bunk beds, 2 pull out twin sofas, sauna, bathroom (shower), addtl. cots available

## Outdoors

38 acres of scenic trails through a valley with mature forests featuring pine, hickory, oak and trees with sandstone outcroppings and remant prairie, perfect for hikes and snowshoeing. A large fire pit surrounded by leopold benches sits in the heart of the valley, and flat spaces for tents are available.



DAYTIME (MONDAY - FRIDAY)	
Half Day (4 hours)	\$275
Full Day (8 hours)	\$550
DAYTIME (SATURDAY OR SUNDAY)	
Half Day (4 hours)	\$375
Full Day (8 hours)	\$625
EVENINGS (STARTING AT 5PM)	
Monday - Thursday (4 hours)	\$375
Friday, Saturday or Sunday (4 hours)	\$500
OVERNIGHT & WEEKEND PACKAGES	
Monday - Thursday Overnight (5pm to 12pm)	\$525
Friday, Saturday or Sunday Overnight (5pm to 12pm)	\$700
Entire Weekend (5pm Friday to 12pm Sunday)	\$1,375



# Black Earth Facilities

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## ALEXANDER STUDIO

**Capacity: 60**

The Alexander Studio features meeting and instructional space, a circular performance platform, a built-in stage lighting system, cathedral ceilings, a full kitchen, and an outdoor deck overlooking native woodland, prairie, and farmlands.

DAYTIME (MONDAY - FRIDAY)	
Half Day (4 hours)	\$250
Full Day (8 hours)	\$550
DAYTIME (SATURDAY OR SUNDAY)	
Half Day (4 hours)	\$375
Full Day (8 hours)	\$625
EVENINGS (STARTING AT 5PM)	
Monday - Thursday (4 hours)	\$375
Friday, Saturday or Sunday (4 hours)	\$500



## ENTIRE CAMPUS RENTAL

**Capacity: 200**

Are you planning a large retreat, reunion or other event? If so, this is the ideal option for you! This inclusive rental package includes exclusive use of the entire Black Earth Campus, including the Leopold Lodge, Alexander Studio and scenic grounds.

DAYTIME (MONDAY - FRIDAY, 9AM TO 5PM)	
Half Day (4 hours)	\$500
Full Day (8 hours)	\$1,075
DAYTIME (SATURDAY OR SUNDAY, 9AM TO 5PM)	
Half Day (4 hours)	\$750
Full Day (8 hours)	\$1,200
EVENINGS (STARTING AT 5PM)	
Monday - Thursday (5 to 11pm)	\$750
Friday, Saturday or Sunday (5 to 11pm)	\$1,000
OVERNIGHT & WEEKEND PACKAGES	
Monday - Thursday Overnight (5pm to 12pm)	\$1,050
Friday, Saturday or Sunday Overnight (5pm to 12pm)	\$1,400
Entire Weekend (5pm Friday to 12pm Sunday)	\$2,000



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## BLACK EARTH CAMPUS RENTAL GUIDELINES

Non-profits receive a 15% discount. Convenient parking is available in the ALNC parking lot onsite. Renters at the Black Earth Campus are welcome to use a caterer of their choice or use the onsite kitchen facilities.

Reservations, a signed contract and a 50% deposit are required for all rentals. Reservations are not confirmed until this is received.

Minimum rental for the Black Earth Campus is Half-Day. All events must conclude in time to be cleaned up and out of the space by the end of the rental time. Renters are responsible for leaving the space in the condition it was upon arrival.

One half-hour onsite visit and tour of facilities with an ALNC staff person is included with the cost of each rental. An ALNC staff member will be on-call during the event in case of emergencies. If assistance during the event is required of the ALNC staff member, appropriate fees will be applied.



WOODED TRAILS & OUTCROPPINGS



ALEXANDER STUDIO DECK

## AVAILABLE AMENITIES & EQUIPMENT

AMENITIES & EQUIPMENT - LEOPOLD LODGE	
USE OF KITCHEN	FREE
FURNISHINGS (BEDS, BUNK BEDS, SOFAS, FIREPLACE, TELEVISION TABLE, ETC.)	FREE
TRIPOD EASELS	FREE
USE OF FIRE RING	FREE
AMENITIES & EQUIPMENT - ALEXANDER STUDIO	
USE OF KITCHEN	FREE
STAGE LIGHTING	FREE
WOODEN BENCHES (10)	FREE
TRIPOD EASELS	FREE
USE OF FIRE RING	FREE