

Early Childhood Summer Education Internship Position Description

Time Commitment:

- 300 Hour Commitment
- Intern works approximately 5 hours/day, Monday-Friday, from early June-late August
- Interns must be able to work approximately 25 hours/week during program times (**1 position available; hours are approximately 8:30am-1:30pm**)
- Compensation: \$400/month stipend plus certification in CPR/First Aid (note: room and board not provided)

Responsibilities:

- Assist education staff in coordinating, preparing and assisting for Wonder Bugs Preschool Camps for 2-3 Year Olds.
- Design and Prepare teaching supplies for Wonder Bugs Preschool Camps for 2-3 Year Olds.
- Supervise and lead lunchtime story hour for campers age 4-16.
- Sample Schedule: Monday 8:30am-11:45am prepare and create materials for program (feltboards, crafts, games, etc), assist with Lunch Bunch from 11:45-1:15pm; Tuesday-Friday 8:30-11:45am set-up, co-teach and clean-up Wonder Bugs Preschool Program for 2-3 Year olds and their caregivers, assist with Lunch Bunch from 11:45-1:15pm.
- Create and implement a summer long project (project details to be determined with supervisor)

Requirements:

- Must be at least 18 years of age
- Commitment, reliability
- A cheerful, positive and open attitude
- Experience working with children, especially toddler and preschool aged children.
- Knowledge of Wisconsin natural history preferred
- Flexibility
- Creativity & excellent organization and interpersonal skills
- Must be able to attend summer staff training dates, including first aid and CPR/First Aid (2013 dates: 9am-5pm on June 3, 4 & 7)

Opportunities:

- Gain experience in a highly successful hands-on summer camp program working with early learners and their families
- Learn about the natural history of Wisconsin and gain insight into Aldo Leopold's philosophy
- Gain valuable program development and teaching experience
- Receive Adult/Child CPR and Standard First Aid Certifications

About us:

The Aldo Leopold Nature Center, Inc. is an independent, not-for-profit organization dedicated to environmental education and awareness. It operates the Aldo Leopold Nature Center and Nature Net: The Environmental Learning Network to enhance the education of children. The Aldo Leopold Nature Center is supported solely through private donations from local businesses, foundations, and individuals.

How to Apply:

Individuals interested in this position are required to send a cover letter, resume and three references to:

Julie Erdmann
Program Coordinator
Aldo Leopold Nature Center
330 Femrite Drive, Monona, WI 53716

Email applications welcome at: alncreg@naturenet.com