



330 Femrite Drive, Monona, WI 53716 | (608) 221-0404 | aldoleopoldnaturecenter.org

Part-Time Environmental Educator **(weekday, after-school, and weekend hours available)**

OVERVIEW

The Aldo Leopold Nature Center is hiring environmental educators to teach a variety of early childhood, school age, and community programs. Educators engage with students from diverse backgrounds with the goal of nurturing children, their well-being, and environmental sustainability through connecting and learning in nature.

SCHEDULE

The ideal start date for this position is the week of August 25, 2025.

This part-time position is scheduled on an as-needed basis based on the program calendar and educator availability. Some programs (preschool, homeschool, and after-school) follow consistent schedules, while others (field trips, Vacation Days, weekends) are more variable. Below is a list of program needs; we encourage you to combine as many programs as works for your schedule.

WEEKDAY EARLY CHILDHOOD PROGRAMS

Nature Beginnings - Twice-weekly drop off program for children ages 3-4.

- Schedule: Tuesday & Thursday, 8:30am-11:30am
- Hours per week: 6

Lunch Bunch - Extended care for half day Nature Preschool students.

- Schedule: Tuesday through Thursday (or any combination of days), 11:15am-12:45pm
- Hours per week: 1.5 to 4.5

Cottontail Lunch - Full-day Nature Preschool classroom coverage.

- Schedule: Tuesday through Thursday, 11:15am-12:15pm
- Hours per week: 2

Cottontail Lunch/Rest/Play - Full-day Nature Preschool classroom coverage.

- Schedule: Wednesday, 11:15am-3:00pm
- Hours per week: 3.75

After Care - Extended care for full-day and afternoon Preschool students.

- Schedule: Monday-Friday (or any combination of days), 3:15-5:30pm
- Hours per week: 2.25 to 11.25

WEEKDAY SCHOOL AGE PROGRAMS

Nature Club - Weekly after-school program for students in grades K-3.

- Schedule: Monday, 1:30-5:30pm
- Hours per week: 4.5

Nature School - Weekly homeschool program for students ages 5-12.

- Schedule: Wednesday, 12:00-4:00pm
- Hours per week: 4

OAKS - Daily after-school program for students in grades K-5.

- Schedule: Monday, 12:30-5:45pm and Tuesday through Friday 2:00-5:45pm
- Hours per week : ~20

Field Trips - Nature-themed field trips for students of all ages.

- Schedule: variable weekdays, usually between 8:30am-2:00pm
- Hours per week: variable

Vacation Days - Camp programs for children in grades K-5 when area school districts are not in session.

- Schedule: variable weekdays, 8:00am-4:00pm
- Hours per week: variable

WEEKEND PROGRAMS

Birthday parties, scout programs, and other community programs.

- Schedule: variable, usually Saturday and/or Sunday between 8:30am-4:00pm
- Hours per week: variable

RESPONSIBILITIES

The primary responsibility of this position is the planning and delivery of engaging and age-appropriate outdoor nature activities for diverse audiences. Additional responsibilities include, but are not limited to:

- Facilitate a welcoming environment that is safe, inclusive, and fun for program participants.
- Create or modify curriculum to meet student needs.
- Maintain shared program spaces and supplies.
- Arrive for scheduled shifts timely and consistently.

Ideal candidates will be able to manage a full schedule, work well in a team environment, and represent ALNC in a professional manner. Flexibility, initiative, the ability to problem solve, and a passion for working with children is essential.

QUALIFICATIONS

- At least 18 years of age and have completed high school or its equivalent.
- Certified in First Aid/CPR or willingness to get certified.
- Must pass a child care background check.

- Experience working with and supporting youth socially, emotionally, and behaviorally, preferably in small group settings.
- Ability to develop rapport with students of differing ages and backgrounds.
- Comfortable making quick decisions in response to changing circumstances.
- Ability to maintain sight and sound supervision of students.
- Ability to work outside in all seasons and weather conditions.

COMPENSATION

The starting pay for this position is \$17 to \$20 per hour depending on experience.

TO APPLY

[Complete the online application using this link.](#) Applications will be considered on a rolling basis.

For questions, contact: courtney@aldoleopoldnaturecenter.org (early childhood programs), shaina@aldoleopoldnaturecenter.org (school age programs), or sarah@aldoleopoldnaturecenter.org (weekend programs).